

Thank you for supporting Child Care Resource Center by purchasing tickets or sponsoring Top of the Town 2013 *the best night ever*. Without the generous financial sponsors, building hosts, food and beverage sponsors, and musicians donating their valuable talents, this event would not be possible. Here is all the information you need to make this Thursday evening enjoyable for you, and a successful fundraiser for us.

What time is the event?

The event runs from 6-10 p.m. this Thursday, June 13, 2013. On-site ticket sales and *will call* ticket pickup at 624 South Boston will begin at 5:30. The VIP venue located on the second floor of the 420 Mayo building will be open earlier than the rest of the event at 5:00 p.m.

Who can attend the VIP venue?

Individuals with red wristbands will be allowed access to the VIP venue. The VIP venue is for those that have generously donated to our event. Without the generous donations of all our sponsors, this event would not be possible. We also have a limited number of VIP tickets for sale. You can upgrade your regular ticket by paying an additional \$85 per wristband. In order to upgrade your ticket, you will need to turn in your blue wristband at the CCRC offices at 1601 South Main by Wednesday at 5:00 p.m. or at the *will call* table at 624 South Boston on Thursday evening.

Where do I park?

Free parking for Top of the Town ticket holders after 5:30 p.m. is located at the parking lot behind the Bernsen Community Life Center located off of 7th and Main Street after 5:30. Street parking all over downtown is free after 5:00 p.m. Additional paid lots are also available throughout downtown including underground parking by the tunnels between the 320 Boston Building and the Hyatt Regency Hotel, and the lot located directly across Boston from the 320 Boston Building. Many other parking choices are available and you can get a ride to the building of your choice by hopping on a trolley or pedicab.

How do I get around downtown?

Two trolleys will be available free of charge for Top of the Town wristband wearers. Please review the map in the middle of the event-night program for the trolley route. All you need to do when you see the trolley is wave your hand at the driver and the driver will stop to pick you up. The driver will also drop you off in front of the building of your choice on the *red* or *green* trolley route. Tulsa Pedicabs will also be available all over downtown available to take you wherever you want to go by whatever route you wish to take. The Pedicabs are free. Tulsa Pedicabs is a generous sponsor of Top of the Town and the Child Care Resource Center so please consider tipping your pedicab driver. Of course you can always walk from building to building.

What is the *event-night program* and how do I get a copy? The event-night program is your guide to assist you to enjoying the evening and touring the buildings. The program has historical facts about each building, information about what food, beverage, and music is available at each venue, details about the raffle and restaurant pull, trolley route, and information about all the sponsors of Top of the Town. By the way, without the generous financial sponsors, building hosts, food and beverage sponsors, and musicians donating their value talents, this event would not be possible. The *event-night programs* can be found on our website at www.ccrctulsa.org . You can get directly to the program by clicking on this link.

<http://www.ccrctulsa.org/pdfs/TOTprogramvertical2013.pdf> .

Hard copies of the program will be available during the event at many of the venues as well as from volunteers walking around the streets of downtown.

How will I know which buildings are part of the Top of the Town event?

Top of the Town *event location here* signs will be posted at the doors of all participating locations. Signs will also be placed in strategic locations on the sidewalks in front of several of the building venues. Make sure you keep your *event-night program* handy as it has the venue locations on the map.

What should I wear?

All public attire is appropriate. Some people come directly from work so are dressed in their work clothes, while others dress more casually or dress up for a date. Remember, it is June in Oklahoma so the weather will be hot. The buildings are air-conditioned, but you will be outside roaming from one building to another. We do suggest that you wear shoes you are comfortable walking in.

What should I bring?

- A camera: to photograph beautiful views from the venues such as the Mayo Hotel Penthouse Bar, Sky 41 in the First Place Tower, and the patio from the Philcade Waite Phillips Penthouse as well as stunning architecture from historical buildings such as the Mid Continent Building, 320 and 624 Boston Buildings, and the new Aloft Hotel. You may also wish to photograph the new and old friends you meet during the party atmosphere. Also available at Sky 41 in the First Place Tower will be the Route66 PhotoBooth where you will be able to get a commemorative photo to take home with you.
- Money: to purchase raffle tickets, take home a gift certificate from one of Tulsa's exceptional restaurants from the restaurant pull, or purchase additional food or beverage from one of the participating restaurants or cash bars.
- Your ID if you are under 29. The ABLE Commission requires us to check ID to serve alcoholic beverages. If you don't have an ID even if you have a drink ticket, a volunteer working the event may choose to deny you an alcoholic beverage.

What are the raffle items and how do I get raffle tickets?

The planning committee has put together seven incredible baskets each worth several hundred dollars. The baskets are: I Love Tulsa, Golfer's Delight, OSU Fan, OU Fan, Feeling Healthy-Feeling Good, Pamper Me and I Love Children.

Go to <http://www.ccrctulsa.org/pdfs/TOTRaffleRestPull2013.pdf> for a full description of what is in each basket. Raffle tickets are \$5 each or 5 for \$20. You will be able to purchase tickets during the event at the Mid Continent Building and 624 Boston.

What is the Restaurant Pull?

The restaurant pull is a new activity this year where you will pay \$20 to "pull" an envelope that has a certificate valued between \$25 - \$250 to one of Tulsa area's exceptional restaurants. Included in the pull are several certificates to Tulsa Pedicab's Restaurant tour and hotel stay. You will be able to purchase your restaurant pull envelope at the 320 Boston Building until they are sold out. First come, first serve for this fun activity. Go to <http://www.ccrctulsa.org/pdfs/TOTRaffleRestPull2013.pdf> to see all the restaurants that have generously donated certificates.

What food is available?

Tasty bites are offered at all venues for patrons wearing a Top of the Town wrist band. Bites include bruschetta, bacon wrapped dates, tequila infused strawberries, pastries, gelato, and slider sandwiches just to name a few. Review the event night program to find out where your favorite restaurant will be located. A full meal is not provided so if you are still hungry after all the tasty bites offered throughout the venues and restaurant stops, feel free to purchase additional food at one of the participating restaurants that are sponsoring the event.

What beverages are available?

Each red and blue wristband comes with 3 alcohol beverage tickets. These tickets can be redeemed for beer at 624 Boston, champagne at Philcade Waite Phillips Penthouse, wine at 320 Boston Building, or margaritas at Sky 41 in the First Place Tower. Water bottles will be available at the 420 Mayo Building and water pitchers will be available at many of the stops. Cash bars are located in the Mid Continent Building, all of the hotels and many of the restaurants along the route. The cash bars will not accept the drink tickets that were provided with

your wristband. Yellow wristbands are for patrons that are under 21 and drink tickets are not provided with those tickets.

How do I get my ticket/wristband?

If you have purchased tickets to Top of the Town 2013 via our website, you had a choice to click pick up or mail to me for an additional \$1.50. If you checked to have your tickets mailed and have not yet received them, please contact us at 918-834-2273 and we will try to assist you. If you chose pick up at the Child Care Resource Center, you may pick up your tickets anytime before 5:00 p.m. Wednesday. If you chose *will call*, your tickets will be waiting for you at 624 South Boston. Enter the building off of the Boston Street entrance. Do you have a friend that wants to come with you but didn't purchase tickets in advance? Tell them to come on, we will be selling tickets at the *will call* location beginning at 5:30 on Thursday.

If you have any additional questions, please feel free to call the Child Care Resource Center at 918-834-2273 prior to the event or ask anyone wearing an event ribbon throughout the evening for assistance.

Again, thank you for supporting the Child Care Resource Center a program of Community Service Council and a United Way Partner Agency.

Special Needs: Please let us know if you have any issues with heights, elevators or require any special accommodations.