

# SUBSIDIZED EMPLOYMENT PROGRAM

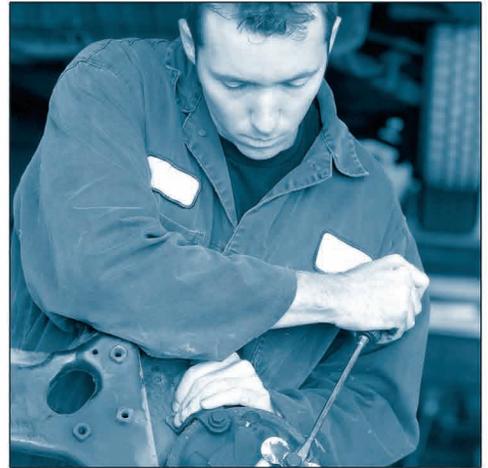
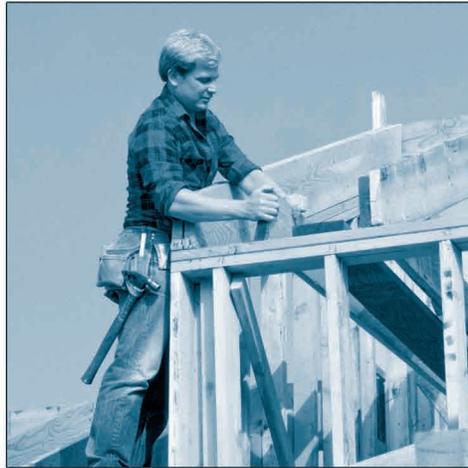


# Q&A



**WE ALL WIN!**

OKLAHOMA DEPARTMENT OF HUMAN SERVICES



**T**he OKDHS Subsidized Employment Program (SEP) is a four-month wage subsidy intended to

- Assist Oklahoma employers in growing their businesses.
- Assist Oklahomans in moving back into the workforce.
- Reduce the amount of taxpayer dollars being spent on food, medical, child care and unemployment benefits in Oklahoma.





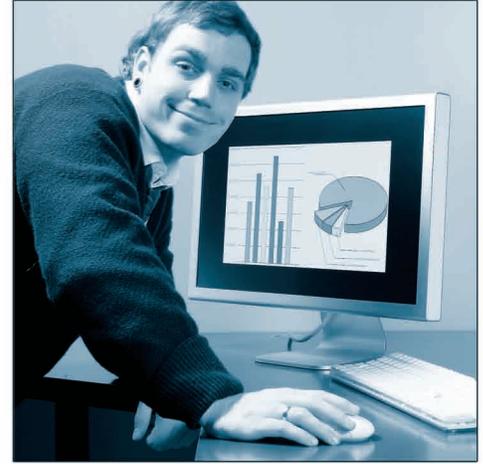
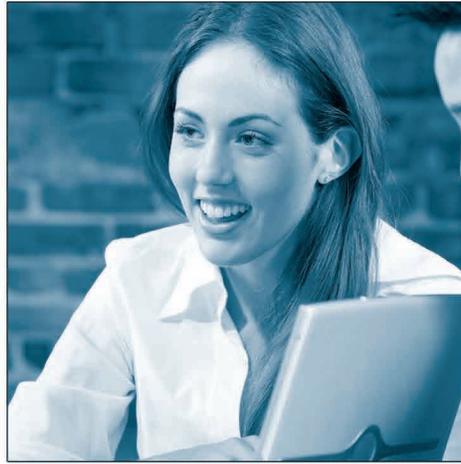
- Opportunity to hire needed employees at little or no cost
  - A cost-effective way to reduce annual payroll expenses
- An opportunity to generate additional business to earn a greater profit
  - Fast 10-day reimbursement process





- Employees must be a new hire or a rehire.
- Employees must have a child receiving a Family Support Services Program benefit. (TANF, SNAP, SoonerCare, Child Care, etc.)
  - Employer must agree to pay employee a minimum \$10/hr.
- Employer must agree to hire employee full-time (35hrs+) per week.





**W**hen an employer hires an eligible employee within the required earnings guidelines:

Month 1: The employer is reimbursed 100% of the wages up to \$12 per hour and up to 40 hours per week.

Example:  $\$10/\text{hr} \times 40 \text{ hrs per week worked} = \$400 \times 4.3 = \$1,720$  wages earned.

\$1,720 reimbursed to the employer

Months 2, 3 & 4: The employer is reimbursed 50% of the wages up to \$12 per hour and up to 40 hours per week.

Example:  $\$10/\text{hr} \times 40 \text{ hrs per week worked} = \$1,720$  wages earned.  $\$1,720 / 2 = \$860$

\$860 reimbursed to the employer

An employer Retention Bonus is also available to employers who retain employees six months past the subsidy period.\* This allows the employer to receive the additional 50% of allowable unsubsidized wages from months 2, 3 & 4, resulting in the employer receiving four months of wages reimbursed at 100%.

Example:  $\$860 \times 3 \text{ months} = \$2,580$  additional reimbursement for months 2, 3 & 4.

Four month total reimbursement for this employee: \$6,880

*\* To qualify for the employer Retention Bonus the eligible employee must maintain an average of 35 hours per week and earn at least \$10 per hour during the six months after the four-month subsidy ends*





**T**o register or learn more about how your business can benefit from the SEP, contact your local OKDHS Human Services Center.



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For more information  
405-521-4391  
[www.okdhs.org](http://www.okdhs.org)