

NOTICE

Dear parent or guardian,

Effective 8/1/11 changes have been made to the Appendix C-4, *Child Care Eligibility/Co-payment Chart*, which could affect your eligibility for child care benefits.

If your co-payment falls in the shaded area of the Appendix C-4, you will only be eligible for child care benefits if:

- you were receiving child care benefits on 7/31/11; and
- your case has not been closed for more than one month.

This means you are **NOT** eligible when your co-payment falls in the shaded area if you:

- apply for child care benefits after 7/31/11; or
- were receiving child care benefits on 7/31/11 and have had a break in eligibility of more than one month.

To avoid having your child care benefits closed unnecessarily:

- Keep your worker informed of any changes in your household circumstances, including any change of address.
- Respond to any letters or *County Client Contact and Information Request*, Form Adm-92, sent to you within the time frame allowed.
- Complete the *Renew My Benefits* form, FSS-BR-1, and return form along with required verifications to worker by date noted on the form.

If you have any questions about your continued eligibility, please contact your case worker at your local Human Services Center.

