

OKDHS REACHING FOR THE STARS
Family Child Care Homes

	COMPLIANCE	ADMINISTRATIVE	QUALIFICATIONS	PROFESSIONAL DEVELOPMENT	LEARNING ENVIRONMENT	FAMILY ENGAGEMENT	PROGRAM EVALUATION**
THREE STAR Accredited by NAFCC AND Meet all 2 star criteria	Compliance with licensing requirements ²	Accredited by NAFCC AND Meet all 2 star criteria	Accredited by NAFCC AND Meet all 2 star criteria	Accredited by NAFCC AND Meet all 2 star criteria	Accredited by NAFCC AND Meet all 2 star criteria	Accredited by NAFCC AND Meet all 2 star criteria	Accredited by NAFCC AND Meet all 2 star criteria
TWO STAR is accredited by NAFCC OR Meets these criteria and all one star plus	Compliance with licensing requirements ²	-Owner or Primary caregiver has a written job description for any assistant caregiver that defines the assistant's responsibilities. -Assistants are evaluated in writing annually by the owner or primary caregiver, including developing the educational professional development plan.	Primary Caregiver meets and maintains provider qualifications. ³ Primary caregiver is trained in Oklahoma's Early Learning Guidelines.		-Children have opportunities during the day to access art, block building, book reading, dramatic play, manipulative play & music and movement. -Provider has a plan for transition times.	-Primary caregiver provides parents a minimum of 2 references including contact information. -Has and uses a system for sharing & communicating with families the happenings, activities and related issues about child's emotional and physical state.	-The program is assessed every three years using an assessment tool approved by OCCS. -Establishes & updates goals annually. -Has a written development plan for meeting goals that includes professional development and education needs of provider and staff as well as facility policy and procedures. -Staff participate in program evaluation and the established goals are shared with staff. REMOVED: An approved self assessment tool completed annually

¹Accreditation by National Association for Family Child Care.

²Compliance: The program shall be operating on a license or permit and not have numerous, repeated or serious non-compliance with applicable Licensing Requirements in a 24 month period.

³Primary caregiver must currently meet and maintain one of these qualifications: Level III on Early Education Professional Development Ladder meeting and maintain one of these qualifications: Occupational Competency Certificate for Lead or Master Teacher through an Oklahoma Technology Center, a current CDA or CCP, a two year college Certificate of Mastery (CoM) in early childhood education, 30 college credit hours from an accredited college including 15 credit hours in early childhood education, child development, or a closely related subject, a 4 year degree from an accredited college with 6 college credit hours in early childhood education, child development, or a closely related subject, a 2 or 4 year degree from an accredited college in early childhood education or child development, a valid teaching certificate in early childhood education from the Oklahoma State Department of Education.

*Actively working toward education is defined as: Within every employment year, potential provider or master teacher receives at least (a) 3 college credits toward CoM, CDA or CCP, OR (b) 3 college credits in ECE or CD, OR (c) 40 clock hours of professional development toward CDA or CCP.

**All methods of program evaluation are completed within 1 year of receiving two star status and repeated as noted. Nationally accredited programs do not have to have an assessment using an assessment tool approved by OCCS.

	COMPLIANCE	ADMINISTRATIVE	QUALIFICATIONS	PROFESSIONAL DEVELOPMENT	LEARNING ENVIRONMENT	FAMILY ENGAGEMENT	PROGRAM EVALUATION**
<p>ONE STAR PLUS Meet these criteria and all one star criteria</p>	<p>Compliance with licensing requirements²</p>	<p>-Primary caregiver and Assistants are members of the Oklahoma Professional Development Registry and have a current professional development ladder certificate. New staff must be on the registry within 12 months of employment.</p>		<p>-Primary caregiver must have at least 2 college credits or 20 hours of job related professional development per employment year.</p> <p>-Assistant employed more than 12 months has at least 2 college credits or 20 hours of job related professional development per employment year.</p> <p>-Primary caregiver and assistants have written professional development plans</p> <p>-Primary Caregiver must actively work toward the education requirements to obtain provider qualifications.^{3*}</p> <p>-Primary Caregiver is trained in Oklahoma's Early Learning Guidelines</p>	<p>-A written daily schedule that reflects a balanced program of opportunities for learning, physical activity, indoor and outdoor play, rest periods, and meals is followed.</p> <p>-The daily schedule is posted.</p> <p>-Children are read to a minimum of 15 minutes each day.</p> <p>-TV or other screen time is not used for children younger than 2 years of age.</p>	<p>-Maintains a signed contract on file for each family that includes, but is not limited to, policy concerning hours, fees, payment schedule, vacation, and termination.</p> <p>-Encourages families to visit any time their children are present, and provides access to all parts of the home used for child care.</p> <p>-Parent conferences for each child in care are arranged for annually & documented. Documentation of the parent conference is kept with the child's record.</p> <p>-Opportunities for families to be involved in the program activities.</p> <p>-Has information available about common childhood issues and resources including health care, education, nutrition, counseling that provide services to families and children. Primary caregiver makes referrals as needed.</p> <p>-Makes a copy of Licensing requirements available to families</p>	<p>-Provider annually completes health and safety checklists for both indoor and outdoor space.</p> <p>-Surveys parents and staff annually to identify strengths & weaknesses</p>

	COMPLIANCE	ADMINISTRATIVE	QUALIFICATIONS	PROFESSIONAL DEVELOPMENT	LEARNING ENVIRONMENT	FAMILY ENGAGEMENT	PROGRAM EVALUATION**
ONE STAR Operating on a permit or license	Compliance with licensing requirements ²	<u>Section 86, page 11</u> -The caregiver is familiar with emergency procedures <u>Section 88, page 13</u> -Attendance records for each caregiver. -Compliance file and posting.	<u>Section 85, page 3</u> -Primary caregiver is present in the home at least 80% of weekly operating hours and responsible for the day-to-day operation of the program. <u>Section 85, page 5</u> -Primary caregiver is 21 and has a high school diploma or GED	<u>Section 85, page 8</u> -Primary caregiver is required to complete 12 clock hours of training per employment year. <u>Section 97.1, page 23</u> -Primary caregiver of a Large FCCH is required to complete 15 clocks hours of training per employment year. -Large FCCH assistant caregiver(s) receive 12 clock hours of training per employment year. <u>Section 85, page 8</u> -Primary caregiver and any person who cares for children alone on or off the premises, including transportation must have documentation and maintain current CPR/FA.	<u>Section 91, page 16</u> -The caregiver provides a balanced program of opportunities for learning indoor and outdoor play, rest periods, and meals. -Television, videos, computers and video games if used, are age-appropriate and used with discretion and selectivity. -A variety of indoor and outdoor play equipment that meets the varied developmental needs and interests of children in care is readily accessible.	<u>Section 89.1, page 14</u> -A written statement of the caregiver's business policy is provided to parents. -The caregiver informs parents of the child's physical and emotional well-being. -Parents Guide to Selecting Quality Child Care is available to parents -Parents are provided access to all areas of the home used for child care during the hours that children are in care.	None

¹Accreditation by National Association for Family Child Care.

²Compliance: The program shall be operating on a license or permit and not have numerous, repeated or serious non-compliance with applicable Licensing Requirements in a 24 month period.

³Primary caregiver must currently meet and maintain one of these qualifications: Level III on Early Education Professional Development Ladder meeting and maintain one of these qualifications: Occupational Competency Certificate for Lead or Master Teacher through an Oklahoma Technology Center, a current CDA or CCP, a two year college Certificate of Mastery (CoM) in early childhood education, 30 college credit hours from an accredited college including 15 credit hours in early childhood education, child development, or a closely related subject, a 4 year degree from an accredited college with 6 college credit hours in early childhood education, child development, or a closely related subject, a 2 or 4 year degree from an accredited college in early childhood education or child development, a valid teaching certificate in early childhood education from the Oklahoma State Department of Education.

*Actively working toward education is defined as: Within every employment year, potential provider or master teacher receives at least (a) 3 college credits toward CoM, CDA or CCP, **OR** (b) 3 college credits in ECE or CD, **OR** (c) 40 clock hours of professional development toward CDA or CCP.

**All methods of program evaluation are completed within 1 year of receiving two star status and repeated as noted. Nationally accredited programs do not have to have an assessment using an assessment tool approved by OCCS.